



## NEPAL THEOLOGICAL COLLEGE Kathmandu, Nepal

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Dear Applicant,

We are pleased that you are considering Nepal Theological College for your ministerial preparation. Our desire to see God glorified in Nepal Theological College through the transforming ministry of anointed and equipped servant leaders. To this extent, NTC is committed to serving you in your ministerial formation.

After you submit all the necessary forms your application will be processed and reviewed by the Admissions Committee. Please see that the following are included in your application form

- φ **copies** of all your past academic achievements. (SLC, Intermediate, ten plus two certificate or its equivalent with mark sheet). Do not attach any original certificates. Originals are to be produced at the time of registration for verification.
- φ if you have studied in any other theological seminary or Bible college, request them to send your transcript directly to the Director of Admissions, Nepal Theological College. Without this, your application will be incomplete.
- φ the **medical certificate** in the prescribed form enclosed in the prospectus along with copies of medical record. History of past illnesses and medication if any, should be disclosed. If the college discovers any illness or medication that are not disclosed, the same will be considered as breach of trust and admission will be cancelled.
- φ a detailed personal testimony in your own words in English (this must not be longer than two pages) including the following aspects: conversion experience, call for ministry, previous ministry experience, involvement /encouragement you have received from family members and friends for ministry and for study at NTC, and how you feel NTC would help to fulfill your call and commitment.
- φ two recent passport size photographs, one pasted to the application form and another clipped to the form.
- φ the **reference forms** duly filled by the persons you mentioned in your application form, sealed in the envelopes provided for the purpose.
- φ the **finance sponsorship form** duly filled and signed with the official seal of the sponsoring individual or organization. Please enclose a detailed description of your financial plan.
- φ NP Rs.200/- need to be sent NTC as **application and processing fee** while submitting application forms.
- φ an **acknowledgement card** with your mailing address.

Admission eligibility is determined through careful and prayerful evaluation of all the application materials. The last date for receiving completed applications is May 15 each year; you may expect to hear from us by June 15, each year about the decision of the admissions committee.

Please be assured that we will do our very best to assist you in the whole process. If you have any questions, please do not hesitate to contact us by email at: [ntcktm@gmail.com](mailto:ntcktm@gmail.com); [bsharma@icinepal.wlink.com.np](mailto:bsharma@icinepal.wlink.com.np)

We wish you God's best as you seek His will for your life.

Principal

NTC, Kathmandu, Nepal, Ph. 5202073; 5201459; 9841393070



e. Are you able to study as a day scholar and make your own living arrangements outside the campus?  Yes  No

7. Do you have any relatives presently studying at NTC?  Yes  No

If yes, specify: \_\_\_\_\_

8. Has any of your close relatives studied at NTC?  Yes  No

If yes, specify: \_\_\_\_\_

9. Are you undergoing treatment or under medication for any illness?  Yes  No

If yes, specify: \_\_\_\_\_

10. Have you applied to any other college for admission?  Yes  No

If so, please specify: \_\_\_\_\_

**B. ACADEMIC INFORMATION:**

1. Please give information about all your previous academic achievements:

Program	Name of the College/Institution	Medium of Instruction	Year of completion	Honors or any other Remarks
Schooling	_____	_____	_____	_____
SLC/Ten Plus Two/Intermediate	_____	_____	_____	_____
Under Graduate	_____	_____	_____	_____
Post Graduate	_____	_____	_____	_____
Any other	_____	_____	_____	_____

2. Mother Tongue: \_\_\_\_\_

3. Other Languages you speak \_\_\_\_\_

Read

Write

4. Have you had any previous theological education/Christian training?  Yes  No

If so, specify: \_\_\_\_\_

5. Have you applied to Nepal Theological College previously?  Yes  No

If so when? \_\_\_\_\_

## C. CHRISTIAN EXPERIENCE AND CHURCH AFFILIATION

1. When did you receive Christ as Lord and Savior? \_\_\_\_\_
  
2. Have you received believer's baptism? "Yes "No  
If so, when? \_\_\_\_\_
  
3. Have you received the baptism in the Holy Spirit with the evidence of speaking in tongues? "Yes " No  
If so, when? \_\_\_\_\_
  
4. Are you a member of the Assembly of God Church? "Yes " No  
If yes, for how long? \_\_\_\_\_  
What is the name of your church? \_\_\_\_\_  
If no, which denomination you belong to? \_\_\_\_\_
  
5. What is your present occupation? \_\_\_\_\_
  
6. Have you served in any leadership role in the church or any Christian organization? "Yes " No  
If so, explain \_\_\_\_\_
  
7. Briefly explain your involvement in Christian Ministry \_\_\_\_\_  
\_\_\_\_\_

## D. FINANCIAL INFORMATION

Please go through the fee structure and complete the following:

1. Are you being supported by any Church, Organization or Sponsoring Agency "Yes "No
2. Are you applying for the NTC Work Scholarship? "Yes "No
3. Briefly explain your financial situation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Have you filled and submitted the financial sponsorship form? "Yes " No

## REFERENCES

Please indicate the names and addresses of **your** Pastor and two persons who will provide references on your behalf. These must not include parents, family members or any other close relatives. Please have these persons complete the reference forms and return them to you in sealed envelopes provided to you. Include these with the application form as you send it to Nepal Theological College.

Pastor's Reference Name: \_\_\_\_\_

\_\_\_\_\_  
(Street) (Village/Town/City)

\_\_\_\_\_  
(District) (Zone) (Country)

\_\_\_\_\_  
(Phone with STD/ISD code) (Email)

General Reference 1 Name: \_\_\_\_\_

\_\_\_\_\_  
(Street) (Village/Town/City)

\_\_\_\_\_  
(District) (Zone) (Country)

\_\_\_\_\_  
(Phone with STD/ISD code) (Email)

General Reference 2 Name: \_\_\_\_\_

\_\_\_\_\_  
(Street) (Village/Town/City)

\_\_\_\_\_  
(District) (Zone) (Country)

\_\_\_\_\_  
(Phone with STD/ISD code) (Email)

## DECLARATION

I solemnly declare that all the above information is accurate and true to the best of my knowledge. I understand that any false and misleading information given above may lead to disqualification for admission or summary dismissal and that acceptance to Nepal Theological College is subject to verification of final records from all institutions I have attended. If admitted, I agree to observe all regulations and standards of the College and maintain a high standard of Christian conduct on and off campus.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**NEPAL THEOLOGICAL COLLEGE**  
Kathmandu, Nepal

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## Pastor's Reference Form

### To the Applicant:

Please fill in your name and forward this form to your pastor for completion. The form should be completed by your pastor and sealed in the envelope provided and sent along with the application form.

Name of the applicant: \_\_\_\_\_

Dear pastor,

The above applicant has applied to NTC for admission to the BTh./D in Th. course, and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? \_\_\_\_\_

2. Is the applicant related to you ? "Yes " No

If yes, in what relationship? \_\_\_\_\_

If no, then in what capacity have you known the applicant ?  
\_\_\_\_\_

3. Does he/she have any health problems that would hinder his/her studies at NTC? " Yes " No

4. How would you rate the applicant's ability/caliber in the following areas.

(indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4	3	2	1	
b. Spiritual Maturity	5	4	3	2	1	
c. Ability to study in English	5	4	3	2	1	
d. Sense of Responsibility	5	4	3	2	1	
e. Willingness to learn	5	4	3	2	1	
f. Attitude to authority	5	4	3	2	1	
g. Christian Character/Testimony	5	4	3	2	1	
h. Willingness to help others	5	4	3	2	1	
i. Leadership ability	5	4	3	2	1	
j. Involvement in Ministry	5	4	3	2	1	

5. How would you rate the applicant's financial status? Do you think he / she is:

" able to pay his / her fees

" would need some help

" is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. In your opinion, what areas of the applicant's life would need special attention here at NTC?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name \_\_\_\_\_

Position: \_\_\_\_\_

(Street) (Village/Town/City)

\_\_\_\_\_

(District) (Zone) (Country)

\_\_\_\_\_

(Phone with STD/ISD code) (Email)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



# NEPAL THEOLOGICAL COLLEGE

## Kathmandu, Nepal

### General Reference Form 1

#### To the Applicant:

This form should be filled in by one of the two people whose names you have given as references in your application form. Please fill in your name and forward this form to the person. The form should be completed, sealed in the envelope provided and sent along with the application form.

Name of the applicant: \_\_\_\_\_

Dear Sir / Madam:

The above applicant has applied to NTC for admission to the BTh./D in Th. course, and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? \_\_\_\_\_

2. Is the applicant related to you ? " Yes " No

If yes, in what relationship? \_\_\_\_\_

If no, then in what capacity have you known the applicant?  
\_\_\_\_\_

3. Does he/she have any health problems that would hinder his/her studies at NTC? " Yes " No

4. How would you rate the applicant's ability/caliber in the following areas.

(indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4	3	2	1	
b. Spiritual Maturity	5	4	3	2	1	
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e. Willingness to learn	5	4	3	2	1	
f. Attitude to authority	5	4	3	2	1	
g. Christian Character/Testimony	5	4	3	2	1	
h. Willingness to help others	5	4	3	2	1	
i. Leadership ability	5	4	3	2	1	
j. Involvement in Ministry	5	4	3	2	1	

5. How would you rate the applicant's financial status? Do you think he / she is:

" able to pay his / her fees

" would need some help

" is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. In your opinion, what areas of the applicant's life would need special attention here at NTC ?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name \_\_\_\_\_

Position: \_\_\_\_\_

(Street) (Village/Town/City)

\_\_\_\_\_

(District) (Zone) (Country)

\_\_\_\_\_

(Phone with STD/ISD code) (Email)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**NEPAL THEOLOGICAL COLLEGE**  
Kathmandu, Nepal

## General Reference Form 2

**To the Applicant:**

This form should be filled in by one of the two people whose names you have given as references in your application form. Please fill in your name and forward this form to the person. The form should be completed, sealed in the envelope provided and sent along with the application form.

Name of the applicant: \_\_\_\_\_

Dear Sir / Madam:

The above applicant has applied to NTC for admission to the B.Th/D.in Th.. course, and has given your name as a reference. We would greatly appreciate your taking time to fill in this form as objectively as possible. Kindly seal it in the envelope provided and return it to the applicant. Your evaluation of the applicant will be kept strictly confidential.

1. How long have you known the applicant? \_\_\_\_\_

2. Is the applicant related to you ? " Yes " No

If yes, in what relationship? \_\_\_\_\_

If no, then in what capacity have you known the applicant ?  
\_\_\_\_\_

3. Does he/she have any health problems that would hinder his/her studies at NTC? " Yes " No

4. How would you rate the applicant's ability/caliber in the following areas.

(indicate your assessment by circling the appropriate numbers):

	Excellent	Good	Average	Below	Average	Poor
a. Ability to work with others	5	4		3	2	1
b. Spiritual Maturity	5	4		3	2	1
c. Ability to study in English	5	4		3	2	1
d. Sense of Responsibility	5	4		3	2	1
e. Willingness to learn	5	4		3	2	1
f. Attitude to authority	5	4		3	2	1
g. Christian Character/Testimony	5	4		3	2	1
h. Willingness to help others	5	4		3	2	1
i. Leadership ability	5	4		3	2	1
j. Involvement in Ministry	5	4		3	2	1

5. How would you rate the applicant's financial status? Do you think he / she is:

" able to pay his / her fees

" would need some help

" is unable to pay.

6. In your estimate, what are the strengths and weaknesses in the applicant's personality and character?

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7. In your opinion, what areas of the applicant's life would need special attention here at NTC ?

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8. Please tick one of the following before signing your name:

" I strongly recommend the above applicant.

" I recommend with some reservation.

" I do not recommend.

(Please furnish the following information about yourself)

Name \_\_\_\_\_

Position: \_\_\_\_\_

(Street) (Village/Town/City)

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(District) (Zone) (Country)

---

(Phone with STD/ISD code) (Email)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



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Kathmandu, Nepal

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**Medical Certificate of Physical Fitness**

Name: \_\_\_\_\_ Age: \_\_\_\_\_

**HISTORY OF ANY PREVIOUS ILLNESS/MEDICATION:**

Jaundice \_\_\_\_\_

Tuberculosis \_\_\_\_\_

Congenital troubles \_\_\_\_\_

Rheumatic heart \_\_\_\_\_

Epilepsy \_\_\_\_\_

Respiratory problems \_\_\_\_\_

**GENERAL PHYSICAL EXAMINATION:**

ENT Examination: \_\_\_\_\_

Eye: \_\_\_\_\_

Cardio-vascular system: \_\_\_\_\_

Respiratory system: \_\_\_\_\_

Abdominal examination: \_\_\_\_\_

Central nervous system: \_\_\_\_\_

**LABORATORY EXAMINATION:**

BLOOD - Hb, TC, PC, ESR \_\_\_\_\_

VDRL \_\_\_\_\_ RBS \_\_\_\_\_ Group \_\_\_\_\_

Hbs Ag \_\_\_\_\_

STOOL - Occult blood \_\_\_\_\_

Ova/Cyst \_\_\_\_\_ URINE - Micro \_\_\_\_\_

**SUMMARY OF ABOVE EXAMINATIONS AND FITNESS REPORT:**

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I hereby certify that, to the best of my knowledge the above candidate is physically fit to an intensive program of study.

Date: \_\_\_\_\_

(Doctor's signature and Reg.No.)

Address: \_\_\_\_\_



**NEPAL THEOLOGICAL COLLEGE**  
Kathmandu, Nepal

## Finance Sponsorship Form

### SPONSORSHIP INFORMATION:

1. Name of the Applicant: \_\_\_\_\_

2. Course for which applied : " B.Th. " "D.in Th."

3. Name of the Sponsor:

Are you sponsored by a church/organization/sponsoring agency? " Yes " No

a) If yes, please state the name of the sponsoring body \_\_\_\_\_

b) If no, please state who will be responsible for paying your fees. \_\_\_\_\_

4. Address of Sponsoring Organization / Individual: \_\_\_\_\_

\_\_\_\_\_  
(Street) (Village/Town/City)

\_\_\_\_\_  
(District) (Zone) (Country)

\_\_\_\_\_  
(Phone with STD/ISD code) (Email)

### WORK SCHOLARSHIP

1. Are you applying for an NTC work scholarship? " Yes " No

2. What is your family's annual income? \_\_\_\_\_

3. What is your other sources of income, if any? \_\_\_\_\_

4. What category of work scholarship are you applying for? " A " B " C " D " E

5. What special work skills/training/abilities do you have? \_\_\_\_\_



**NEPAL THEOLOGICAL COLLEGE**  
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## Finance Sponsorship Form

### SPONSORSHIP STATEMENT

Kindly treat the statement of sponsorship serious. The college holds you responsible to fulfill the financial commitment.

#### Student's Commitments

I understand that I am responsible for paying the sum of Rs. \_\_\_\_\_ per year towards my fees at NTC. I expect to pay the same through the following sources of income:

Sponsor: Rs. \_\_\_\_\_

Family: Rs. \_\_\_\_\_

Work Scholarship Rs. \_\_\_\_\_

Others (specify) Rs. \_\_\_\_\_

**TOTAL: Rs.** \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Sponsor's Commitment

I hereby solemnly undertake to pay the sum of Rs. \_\_\_\_\_ per year towards the financial support of Mr/Ms \_\_\_\_\_ for one/two/three/four years upon his/her admission to Nepal Theological College.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name & Office seal of the  
Sponsoring Organization  
(if applicable)



**NEPAL THEOLOGICAL COLLEGE**  
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## Annual Fee Structure

### Bachelor of Theology (BTh)

- Residential Program
- **Single Resident Men/ Women** Full Fees (Per Year)

Registration	Rs.	1,000/=
Tuition	Rs.	10,000/=
Cafeteria	Rs.	14,000/=
Accommodation and Utilities	Rs.	5,000/=
<b>Total</b>	<b>Rs.</b>	<b>30,000/=</b>
  
- **Married Students Occupying Accommodation**

Registration (for two)	Rs.	2,000/=
Tuition (for two)	Rs.	20,000/=
House Rent	Rs.	12,000/=
Cafeteria (for two)	Rs.	28000/=
Electricity	Rs.	---
<b>Total</b>	<b>Rs.</b>	<b>62,000/=</b>

(Electricity will be charged at actual )
  
- **Day Scholars**

Registration	Rs.	1,000/=
Tuition	Rs.	10,000/=
Cafeteria(Lunch)	Rs.	6,500/=
<b>Total</b>	<b>Rs.</b>	<b>17,500/=</b>